

Coconut Development Authority

(Established under the coconut Development Act No. 46 of 1971)

Reg. No.

**Application form for Registration as a Manufacture / Processor of
Coconut Shell Charcoal under the Coconut Development Regulation
No. 1 of 1972 made under the Coconut Development Act. No.46 of 1971**

YEAR – 2010

<p>1. Full Name of Applicant (See Note 1 below)</p>	
<p>2. Business Name</p> <ul style="list-style-type: none"> ➤ Address ➤ Telephone Number ➤ Fax Number ➤ Name & Address of Contact person 	
<p>3. State whether registered under the Business Names Ordinance. If so give Business Registration certificate No.</p>	<p>No:</p>
<p>4. Whether Business is carried on as</p> <ul style="list-style-type: none"> ➤ Limited Liability Co. ➤ Partnership Co. ➤ Sole Proprietor ➤ Co-operative Society <p style="text-align: right;">Give Names of : (a) Directors (b) Partners (c) Sole Proprietor</p> <p>(See Note 2 below)</p>	<p>As:..... Citizenship (State whether by descent or registration)</p> <p>.....</p>
<p>5.</p> <ul style="list-style-type: none"> ➤ Is the Applicant owner of the shell, Charcoal unit Lessee or Mortgagee? ➤ If the mill is lessee or mortgagee give full name and address of owner. ➤ State effective period of lessee/ mortgagee and Deed No.(Documents pertaining to lessee/ mortgagee should be forwarded 	<p>Mortgage Bond No:</p>

In the case of limited Liability Co. Partnership and other unit required to be registered under the Business names Ordinance the registered Business Name should be given in Cage 1.

<p>6.</p> <ul style="list-style-type: none"> ➤ Mileage from Colombo/Narahenpita on route to the shell charcoal unit. (State Name of main road, cross road or junction and distance from the main road to shell production unit. ➤ District and Asst. Govt. Agents D.R.O's Division in which shell charcoal unit is situated 			
<p>7.</p> <ul style="list-style-type: none"> ➤ Date of commencement of shell charcoal unit by the applicant. ➤ How long has the shell product unit been working continuously since commencement by the applicant 			
<p>8.</p> <ul style="list-style-type: none"> ➤ If not working at present state reasons and date of closure ➤ State the period of out of production if you intend to do so within this year. 			
<p>9.</p> <ul style="list-style-type: none"> ➤ If the mill is insured state nature of insurance ➤ If workers are insured give number of employees insured ➤ Insurance No 			
<p>10.</p> <ul style="list-style-type: none"> ➤ Employee's E.P.F. No: ➤ No of workers employed at present 			
<p>11. No. of employees employed at present</p>	<p>Permanent</p>	<p>Male</p>	<p>Female</p>
<p>12.</p> <ul style="list-style-type: none"> ➤ State whether you are an income tax payer ➤ If so, Income Tax File No. 			
<p>13.</p> <ul style="list-style-type: none"> ➤ Are the charcoal pits registered with a Local Authority ➤ If so give name of Local Authority and licence No. ➤ Date of issue 			
<p>14. Capacity and conditions of buildings</p> <ul style="list-style-type: none"> ➤ Shell charcoal shed ➤ Any Others 	<p>Tiles/Asbestor Cadjan</p>	<p>Cement Stone</p>	<p>Briks Clay Posts</p>

15. Method of Burning	Pits Kilns Other methods
16. ➤ Number of pits/kilns ➤ Shell charcoal pits/kilns ➤ Production capacity of shell charcoal per month	Depth With Capacity of shell per pit

I/We hereby declare that the statements herein contained are true and accurate. I/We undertake to notify any change in the above particulars within seven days.

I/We enclose herewith M.O./P.O./Cheque/ Cash bearing No:-

For Rs. Being the registration fee.

Date:.....

Name of Applicant :.....

Signature of Applicant :.....

Information given by the applicant in the application form has been checked by me and found to correct.

Date:.....

Name of Inspector :.....

Signature :.....

FOR OFFICE USE ONLY	
Registration Fee :.....	Receipt No:
Cashier's Signature :.....	Date :.....
Application checked by :.....	Date:.....
Registration Certificate No:	Date:.....

Date:.....

Director
Processing Development Division

